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CRAg 3/6-62
11 April 1962

CENTRAL INTELLIGENCE AGENCY
OFFICE OF CENTRAL REFERENCE

MEMORANDUM FOR: Acting Deputy Director/Intelligence

SUBJECT: Requirements

REFERENCES: a. CRAg 3/4-62: Proposed Central Requirements
Facility in CIA (1 Mar 62)
b. CRAg 3/5-62: Proposed CIA Requirements
Registry (2 Apr 62)

1. Having considered the findings of referenced studies, and the discussions held on them during various stages of their preparation, I recommend that the ADD/I take the following action:

- a. Establish a CIA Requirements Committee, with DD/I as chairman, and with appropriate representation from DD/I and DD/P components. The function of this committee would be to address itself to any requirements policy or priority problem of general concern arising from the conduct of CIA's production or collection activities (see Annex C of reference a).
- b. Organize a small staff to support the CIA Requirements Committee on a full time basis. The staff would be augmented by earmarking individuals from each activity represented on the CIA Requirements Committee. The primary mission of the staff would be to discharge assignments made to it by the Committee. The Committee and staff together would generally address themselves to the problems outlined in reference a.

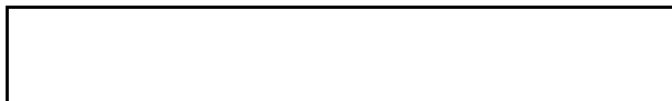
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- c. Organize a Requirements Registry in accordance with reference b.

2. One of the first problems which the CIA Requirements Committee should tackle would be that of guidance to collectors. On 29 December 1961, I formed an inter-office working group "to draft a collection guidance policy and program, which, when approved, would provide adequate guidance to collectors upon whom the Agency levies requirements" (CRAG 3/3-61). This group has been moving very slowly. It is important that this work be expedited in order to tie in with State and DIA guidance programs. There has already been unilateral action by some agency components without reference to Agency-wide policy.



PAUL A. BOREL
Assistant Director
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cc: Deputy Director/Plans
Central Reference Advisory Group

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